

MAPPING OUT YOUR SKILLS

Use this worksheet to assess the unique skills and value that you bring to an employer.

YOUR SKILL	VALUE TO EMPLOYER	SITUATION-TASK-ACTION-RESULT STORY EXAMPLE
Example: Adaptable Communication	Represent them with professionalism, connect with diverse workforce, built client relations	I was selected to train a group of multinational employees in new standards and policies. I was able to creatively find ways to overcome cultural and language barriers and ensure the team implemented the changes 2 weeks ahead of schedule.



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Use this worksheet to assess the unique skills and value that you bring to an employer.

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VETERAN RESUME CHECKLIST

I hope you found this resource helpful!

My name is Lori Norris. I have been helping veterans successfully market themselves during their military transition since 2005. I know that there are many big steps that you must take as you prepare to transition out of the military. Few are as daunting as the "dreaded" resume!

I taught thousands of veterans in the Transition Assistance Program for more than 11 years. I know how little time is spent educating veterans about how to prepare a resume, because I used to lead the class. I also know that there are many free resume services out there that will write you a generic, unfocused resume that contains military terminology and won't work well with the Applicant Tracking Systems.

It is my mission to improve the education that veterans receive focused on writing their own resume. I am looking to transfer my 14+ years of experience writing military transition resumes and teaching veterans in transition how to write their own resume into an informational training program.

If you are interested in learning more about this program, please join the wait list at www.nextforvets.com to be the first to know when I release this program in the coming weeks.

I look forward to teaching you to effectively market yourself as you navigate this new civilian job search!

Lori Norris

